



Document Requirements

Rev. NOV 2020

Thank you for showing your interests for working with LifeForce™ Security Limited. Due to industry specific requirement, we have very strict vetting process. To enable us to carry out these processes efficiently, please read following instruction carefully:

Where to download Application:

Please download the Job Application Form from our web site <https://www.liforcesecurity.co.uk/vacancies>, please fill the application form fully pay extra attention to the **Work** and **Business** (if self-employed) Reference section.

You must fill this section fully as all reference will be contacted obtain a satisfactory feedback before a position can be offered.

Once the application form is completed please send the completed form via email (preferred method) or Post it back to us. Address is found page 2 of the application form.



There are many free PDF editors available which you can use to fill the form digitally. Search on Google for the keyword "Free PDF editor".

Identification Documents

Please try to bring following documents with you to the interview. Use the checklist below and tick the items you are bringing in with you. Please note, we will take copy these documents:

#	Document	Note	Importance	Tick
A	Your Latest DBS Certificate.	Must be at least 4 weeks within expiry date	Mandatory	
B	All your active SIA License.	Must be at least 4 weeks within expiry date	Mandatory	
C	Your NI Card or Letter.		Mandatory	
D	Your latest bank statement.	No older than 3 months	Mandatory	
E	Your Full Driving License or Provisional Driving License issued by DVLA	Must be issued by DVLA	Mandatory if the post involves driving motor vehicles on duty	
F	Your immigration status	i.e. passport showing visa stamp, Home Office issued residency card etc.	Mandatory	
G	Your current Passport	Must be within expiry date	Mandatory	
H	Two forms of utility bills that is no more than three months old .	i.e. gas bills, electricity bills, phone bills are accepted. Broadband only or Pay As You Go Mobile bills are excluded	Mandatory	
I	Your residential status.	i.e. Rent statement, Council Tax bill etc for current year or period	Mandatory	
J	Relevant educational or vocational certificates related to security industry you posses. Ideally we are looking for: <ul style="list-style-type: none"> • Conflict Management (Mandatory Requirement) • Physical Intervention (Mandatory Requirement) • Health & Safety (Mandatory Requirement) • And any other certificates related to security industry 	Must approved by a relevant body within UK and must be within expiry date.	Mandatory	
K	Copy of your latest CV.		Optional	



Please note any documents that marked as mandatory requirement above is very important for us to carry out vetting process, without these document we are unable to process further, therefore, you must bring all of these documents with you in your interview without any exception.

Credit Check

You must agree and allow LifeForce™ Security Limited to contact credit reference agencies to obtain a credit report with the relevant data supplied by you.

Once again thank you for your interests and hope to see you soon in our office. If you need further assistance, please do not hesitate to contact us. Scan the barcode below with your mobile's camera store our contact details your contact list.

Thank you

Recruitment Team
LifeForce™ Security Limited
www.lifeforcesecurity.co.uk

